

REVELSTOKE FARM AND CRAFT MARKET

SEASON VENDOR APPLICATION FORM – 2019

APPLICATION DEADLINE IS MARCH 1, 2019

HAVE YOU PREVIOUSLY BEEN A VENDOR AT THE REVELSTOKE FARM & CRAFT MARKET?

Yes _____ No _____ If yes – seasonal or day? _____ # of years _____

HAVE YOU PARTICIPATED IN ANY OTHER REVELSTOKE "SUMMER" MARKETS WITHIN THE LAST 12 MONTHS?

Yes _____ No _____ If yes – seasonal or day? _____

VENDOR INFORMATION:

VENDOR NAME: _____

BUSINESS NAME: _____

MAILING ADDRESS: _____

CITY: _____ PROVINCE: _____ POSTAL CODE: _____

PHONE _____ EMAIL: _____

WEBSITE: _____

PRODUCT: Check your category and list percentage of product content

Farm % _____ Arts/Crafts % _____ Prepared Food % _____ Liquor % _____ Other % _____

Do you own/operate a retail outlet? _____ **Do you sell farm gate ?** _____

FARM APPLICANT:

Own _____ **Attach copy of BC land assessment**

Lease/Rent _____ **Attach written rental or lease agreement**

Area (acres) in production: _____

Lot & Land legal description _____

LIST ALL PRODUCTS FOR SALE: Be specific. ie: indicate variety of plums, apples, tomatoes, etc.
All produce must be grown by vendor.

_____ Certified Organic: **Attach copy of certification to this application**

_____ Naturally grown without pesticides, herbicides or synthetic chemical fertilizers.

_____ Conventionally grown.

_____ Urban Farmer

_____ Wild Harvester

Do you wish to participate in the Market Coupon Program? _____

PREPARED FOOD APPLICANT:

Vendors must obtain authorization from the local Health Authority for their food or beverage product.

- **Attach copy of approval to this application.**
- **Attach copy of Food Safe Certificate to this application.**

Do you have a copy of your sanitation plan issued by the Health Authority available to be viewed? _____

Are you regularly inspected by the local Health Authority? _____

- If yes, provide inspector's name and contact information:

Do you prepare your product at home or in a commercial kitchen? _____

- Address of kitchen _____

Meat Sales:

Name & address of slaughter house _____

- Please be prepared to produce a copy of the slaughter house proof of government inspection.

LIST ALL PRODUCTS FOR SALE:

LIQUOR APPLICANT:

Attach copy of authorization from the Liquor Control and Licensing Branch to sell liquor at the Revelstoke Farm & Craft Market. (License must also be clearly displayed on market days)

Address where product is made: _____

LIST ALL PRODUCTS FOR SALE:

ARTISAN/CRAFTER APPLICANT:

Handcrafted items produced by the applicant are only permitted. Products must be quality handcrafted work where the starting material has been significantly altered and enhanced by the artisan/crafter. List all items to be sold. New items may not be introduced during the market season without approval. **Please attach sample photos of all products to be sold. PHOTOS MUST BE ATTACHED YEARLY.** (returning vendors may include all products in single photo)

LIST ALL PRODUCTS FOR SALE:

SEASON MARKET FEES:

MEMBERSHIP FEE: \$ 10.00 for season
SEASONAL: \$ 90. / 10' stall _____ maximum of 2 stalls & only if available
SMALL STALL: \$ 50. _____ (if available)
POWER: yes/no _____ City electric fee to market will be divided by # of vendors sharing.
(you will be notified of price at which time payment is due)
CHAIRS x ___ \$ 5. / pr. _____

TOTAL FEES DUE \$ _____

PLEASE CHECK ALL MARKET DATES THAT YOU WILL ATTEND:

May	4	11	18	25	
June	1	8	15	22	29
July	6	13	20	27	
August	3	10	17	24	31
September	7	14	21	28	
October	5	12	19	26	

VENDOR INSURANCE:

As vendors **are not covered** under the RFCM group insurance, it is strongly recommended that vendors carry their own liability insurance.

Do you have liability insurance? _____ **If yes, please attach copy to application.**

DECLARATION:

I, (print name) _____ have read and am fully aware of the Revelstoke Farm and Craft Market (RFCM) policies. I agree to comply with these policies. I agree to keep all signs, products, displays and chairs within my allocated 10' x 10' stall area. I have also made myself aware of and will abide by all Federal, Provincial and local regulations that apply to the production and vending of my product(s).

I further state that all products I vend at the Revelstoke Farm and Craft Market have been made, baked, or grown by myself. I hereby also give permission for the RFCM manager and/or directors to conduct an inspection of my premises to determine the authenticity of my product and its production.

The information in this application is certified to be accurate, and if found to be otherwise, I agree to accept disciplinary measures as decided by the RFCM, including expulsion without recourse or any refund of monies paid. I understand that this application is required on a yearly basis.

I agree to respect the decision of the Revelstoke Farm & Craft Market Society regarding my application.

Vendor Signature: _____ **Date:** _____

*Please note that, per the RFCM policies, seasonal vendors who do not arrive by 7:15am forfeit their designated spot for that market day and will be assigned an alternate spot. If two markets are missed by a seasonal vendor without notice, the vendor will lose their designated spot for the remainder of the season. All vendors must be set-up prior to the opening of the market at 8:30am and not start take-down until 1pm.

Your application will only be considered if ALL required information is completed; ALL required documentation for your category is ATTACHED; application is accompanied by FEES; and COMPLETED application is RECEIVED by March 1, 2019. PLEASE ONLY SEND CHEQUES. They will be returned to you if your application is not accepted. NSF cheques will be charged a \$25. fee.

All required documentation required for your category MUST be attached with this application even if you have submitted it in previous years. Include all pages of this application even if it does not apply to you.

Completed Application and Cheques payable & mailed to:

**Revelstoke Farm & Craft Market
PO Box 2814
Revelstoke, BC V0E 2S0**

THIS SECTION FOR RFCM USE ONLY:

Attachments:

Confirmed:

BC Land Assessment	
Rental/Lease Agreement	
Organic Certification	
Health Authority Approval	
Food Safe Certificate	
Liquor Control Board Authorization	
Art/Craft photos	
Liability Insurance	

Date approved:		Contacted by:	Email:	Phone:
Amount paid:		Cheque deposited:		Power:

Date NOT approved		Contacted by:	Email:	Phone:
Cheque returned:				