

# REVELSTOKE FARM AND CRAFT MARKET

## DAY VENDOR APPLICATION FORM – 2020

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### HAVE YOU PREVIOUSLY BEEN A VENDOR?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes – seasonal or day? \_\_\_\_\_ # of years \_\_\_\_\_

### HAVE YOU PARTICIPATED IN ANY OTHER REVELSTOKE "SUMMER" MARKETS WITHIN THE LAST 12 MONTHS?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes – seasonal or day? \_\_\_\_\_

### **VENDOR INFORMATION:**

VENDOR NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

### **PRODUCT: Check your category and list percentage of product content**

Farm % \_\_\_\_\_ Arts/Crafts % \_\_\_\_\_ Prepared Food % \_\_\_\_\_ Liquor % \_\_\_\_\_ Other % \_\_\_\_\_

**Do you own/operate a retail outlet ?** \_\_\_\_\_ **Do you sell farm gate?** \_\_\_\_\_

### **FARM APPLICANT:**

Own \_\_\_\_\_ **Attach copy of BC land assessment**

Lease/Rent \_\_\_\_\_ **Attach written rental or lease agreement**

Area (acres) in production: \_\_\_\_\_

Lot & Land legal description \_\_\_\_\_

LIST ALL PRODUCTS FOR SALE: Be specific. ie: indicate variety of plums, apples, tomatoes, etc.  
**All produce must be grown by vendor.**

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\_\_\_\_\_ Certified Organic: **Attach copy of certification to this application**

\_\_\_\_\_ Naturally grown without pesticides, herbicides or synthetic chemical fertilizers.

\_\_\_\_\_ Conventionally grown. \_\_\_\_\_ Urban Farmer \_\_\_\_\_ Wild Harvester

Do you wish to participate in the Market Coupon Program? \_\_\_\_\_

**PREPARED FOOD APPLICANT:**

Vendors must obtain authorization from the local Health Authority for their food or beverage product.

- **Attach copy of approval to this application.**
- **Attach copy of Food Safe Certificate to this application.**

Do you have a copy of your sanitation plan issued by the Health Authority available to be viewed? \_\_\_\_\_

Are you regularly inspected by the local Health Authority? \_\_\_\_\_

- If yes, provide inspector's name and contact information:

\_\_\_\_\_

Do you prepare your product at home or in a commercial kitchen? \_\_\_\_\_

- Address of kitchen \_\_\_\_\_

**Meat Sales:**

Name & address of slaughter house \_\_\_\_\_

- Please be prepared to produce a copy of the slaughter house proof of government inspection.

LIST ALL PRODUCTS FOR SALE:

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**LIQUOR APPLICANT:**

**Attach copy of authorization from the Liquor Control and Licensing Branch** to sell liquor at the Revelstoke Farm & Craft Market. (License must also be clearly displayed on market days)

Address where product is made: \_\_\_\_\_

LIST ALL PRODUCTS FOR SALE:

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**ARTISAN/CRAFTER APPLICANT:**

Handcrafted items produced by the vendor are only permitted. Products must be quality handcrafted work where the starting material has been significantly altered and enhanced by the artisan/crafter. List all items to be sold. New items may not be introduced during the market season without approval. **Please attach sample photos of all products to be sold. PHOTOS MUST BE ATTACHED YEARLY.** (returning vendors may include all products in single photo)

LIST ALL PRODUCTS FOR SALE:

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**DAILY MARKET FEES:**

Registration Fee: \$ 10.00 per market season  
Per Market Day : \$ 20. / 10' stall \_\_\_\_\_ maximum of 2 stalls & only if available  
(**produce only** considered for 2 stalls)  
Power per day: \$ 5. \_\_\_\_\_  
Chairs (pr) \$ 2./day or \$5./season \_\_\_\_\_  
TOTAL FEES DUE \$ \_\_\_\_\_

**Please check dates that you would tentatively like to attend. You must check with market manager prior to each date as we can only guarantee space availability on a week to week basis.**

May	2	9	16	23	30
June	6	13	20	27	
July	4	11	18	25	
August	1	8	15	22	29
September	5	12	19	26	
October	3	10	17	24	31

All vendors must arrive by 7:15am and be set-up prior to the opening of the market at 8:30am. You may not start take-down until 1pm.

**VENDOR INSURANCE:**

As vendors **are not covered** under the RFCM group insurance, it is strongly recommended that vendors carry their own liability insurance.

Do you have liability insurance? \_\_\_\_\_ **If yes, please attach copy to application.**

**DECLARATION:**

I, (print name) \_\_\_\_\_ have read and am fully aware of the Revelstoke Farm and Craft Market (RFCM) policies. I agree to comply with these policies. I agree to keep all signs, products, displays and chairs within my allocated 10' x 10' stall area. I have also made myself aware of and will abide by all Federal, Provincial and local regulations that apply to the production and vending of my product(s).

I further state that all products I vend at the Revelstoke Farm and Craft Market have been made, baked, or grown by myself. I hereby also give permission for the RFCM manager and/or directors to conduct an inspection of my premises to determine the authenticity of my product and its production.

The information in this application is certified to be accurate, and if found to be otherwise, I agree to accept disciplinary measures as decided by the RFCM, including expulsion without recourse or any refund of monies paid. I understand that this application is required on a yearly basis.

I agree to respect the decision of the Revelstoke Farm & Craft Market Society regarding my application.

**Vendor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Your application will only be considered if ALL required information is completed & ALL required documentation for your category is ATTACHED. Include all pages of this application even if it does not apply to you.**

**All required documentation required for your category MUST be attached with this application even if you have submitted it in previous years. Applications will not be accepted by email.**

**Revelstoke Farm & Craft Market  
PO Box 2814 Revelstoke, BC V0E 2S0**

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**THIS SECTION FOR RFCM USE ONLY:**

**Attachments:**

**Confirmed:**

BC Land Assessment	
Rental/Lease Agreement	
Organic Certification	
Health Authority Approval	
Food Safe Certificate	
Liquor Control Board Authorization	
Art/Craft photos	
Liability Insurance	

Date Approved:		Approved by:	
Registration fee paid			